

COVID Policy and Guidelines for Glen Echo Pottery, October 27, 2021

In mid-September, Glen Echo Park management (GEPPAC) issued new COVID Guidelines for Glen Echo Park Resident Groups:

1. *Resident Groups must follow all orders from Montgomery County regarding masking, health protocols and must also follow latest CDC guidance
These can be found here: <https://www.montgomerycountymd.gov/covid19/orders.html>*
2. *Resident Groups may exceed these guidelines to suit their customers/organization including - requiring masks if the County is not requiring them; requiring proof of vaccination for participation in studio or theater activities and classes for instructors, staff, contractors, actors and students; requiring proof of recent negative Covid test.*

Recognizing that the needs of each Resident Group are different, GEPPAC decided that a 'one policy fits all' would not work and has now asked each Group to decide its best course of action. To this end, the Glen Echo Pottery Board has determined the following policy for our organization.

POTTERY VACCINATION POLICY: COVID VACCINES ARE NOW REQUIRED

Beginning November 1, 2021, all Glen Echo Pottery students and instructors must be fully vaccinated against Covid-19 in order to attend classes, use open studio, and participate in other activities in our program. We are issuing the guidance today to allow sufficient time for any unvaccinated students or faculty to complete one of the three CDC-approved Covid-19 vaccines before the November 1 deadline: Moderna (two-dose), Pfizer (two-dose) or Johnson & Johnson (one-dose). *Note: We will also require our weekly contractors to be fully vaccinated in order to perform their work on our premises.*

While we continue to take precautions—masking at all times indoors, maintaining a social distance of 3 feet, working outdoors weather-permitting—the bottom line is that the vaccine is our best line of protection as we pursue our craft at the pottery facilities.

Documenting your vaccine status with a photo of your CDC-issued Covid-19 Vaccination Card

Fully-vaccinated students should submit a clear photo of their CDC-issued Covid-19 Vaccination Card. Please email the photo to Julie Maltzman at: juliesmaltzman@gmail.com. Write "Vaccine Requirement" in the subject field of your email. Julie will notify you of receipt of your photo, create a record of your name and vaccination dates, and then delete the actual photo. This information will serve as evidence of your status. If you acquire a booster shot at a later date, we will add this information to your record. If you are just beginning a two-dose vaccine, submit a photo of your card after your first shot and then a second photo of the card once you have completed the series. If you have lost your CDC card, please contact your vaccine provider (where you received the shot) and ask for a new card. We will not accept any other document

as proof of vaccine. Please remember, starting November 1, we will not allow any student who hasn't completed either the Moderna, the Pfizer or the J&J vaccine to attend class.

Tuition Refunds for Students who have registered for a class but do not intend to meet the vaccine requirement and wish to withdraw.

Glen Echo Park Registrar (registrar@glenechopark.org) will issue tuition refunds up to 8 days prior to the date of your first class of the session. Please contact the Registrar directly for refund information.

Indoor Masking is still required even if we are all vaccinated.

All pottery students must continue wearing masks inside the yurts and in all other buildings located in the Park. The mask requirement is mandated by Montgomery County and must be observed until further notice.

Future Covid 19 Vaccination Policy Adjustments/Up-Dates

The Pottery may modify this vaccination policy for reasons including updates in CDC guidance or recommendations, or due to other changes in circumstances.

Questions/Concerns?

If you have questions about any aspect of this new vaccine requirement, please contact Marsha Slater at mwslater1@gmail.com at your earliest convenience. It is our goal to ensure the health and safety of all students and instructors at Glen Echo Pottery, and we believe an all-vaccinated pottery community will help us do that.